

AGENDA

**Regular Board Meeting
May 29th, 2025
5:30 PM
MCTA Board Room, 1st Floor**

ROLL CALL –

OPENING – Pledge of Allegiance

PUBLIC COMMENT –

MINUTES – From April 24th

EXECUTIVE OFFICE REPORT –

COMMITTEE REPORTS –

Finance Committee	JoAnn Baratta
April 2025 Budget Variance Reports and Balance Sheet	

Operations Committee	David Edinger
----------------------	---------------

HR and Safety Committee	Wayne Mazur
-------------------------	-------------

Compliance Committee	John Hoback
----------------------	-------------

Legislative Committee:	Robert Hay
------------------------	------------

Marketing Committee	Robert Huffman
---------------------	----------------

UNFINISHED BUSINESS –

NEW BUSINESS –

EXECUTIVE SESSION –

RESOLUTIONS –

QUESTIONS/COMMENTS –

ADJOURNMENT –

**** The next meeting of the Board of Directors will be on June 26th, 2025 ****

**BOARD MINUTES
MONROE COUNTY TRANSPORTATION AUTHORITY
PO BOX 339
SCOTRUN, PA 18355**

Thursday, April 27th @ 5:30 PM

The scheduled meeting of the Monroe County Transportation Authority (MCTA) Board of Directors was held in the Boardroom at MCTA after due and proper notice. Nine (8) Board members were present. The meeting was called to order at 5:30 PM.

BOARD MEMBERS PRESENT

STAFF PRESENT

Wayne Mazur, Chairman	Richard Schlameuss, Chief Executive Officer
John Hoback, 1 st Vice Chairman <i>via teleconference</i>	Iris Navarro, Chief Operating Officer
JoAnn Baratta, Treasurer	Gosia Sobieszczuk, Chief Financial Officer
David Edinger, Secretary	Cheryl McPherson, HR Manager
Robert Huffman	Walter Quadarella, Operations & Maint. Manager
Mary Claire Megargle	Guy LaBar, Shared Ride Manager
Robert Hay	Helen Yanulus, Grants & Comm. Manager
Robert Bryant	Stacey-Ann Chin, Accounting Manager
	Lyndia Meade, Shop Steward
	Jill Nagy, Solicitor <i>via teleconference</i>
	Justin Cueva, Recording Secretary

PUBLIC COMMENT:

None

APPROVAL OF MINUTES:

The minutes from the meeting held on March 27th, 2025, were reviewed and approved.

EXECUTIVE OFFICE REPORT:

RS: Reminded everyone that the Strategic Planning Session will be held at MCTA on 5/4 from 10:00am to 2:00pm; all Board members and staff are encouraged to participate. We will be brainstorming and sharing ideas on a variety of topics.

FINANCIAL REPORT:

JB: In FR less ACT44 was used, and expenses were under budget MTD & YTD. In NFR, revenue is down, but overall expenses are under budget YTD. The ACT44 funding has been used up and now we're using deferred funds to balance the NFR budget. GS presented the proposed budget for FY25-26. The budget was prepared so that the new GL lines better represent the appropriate GL account, providing more detail. The FY25-26 Budget is pending Board approval until PennDot reviews it and provides feedback.

OPERATIONS:

RS: The building project is moving along. Planning and zoning paperwork is at the township, and we should see permits issued soon. RS along with a few of the Board members met with local senators and representatives to present our project and ask for their support in the way of local match funds from the LSA grant. We have requested \$485,000. We should be receiving 10 more Shared Ride vans this summer.

HUMAN RESOURCES AND SAFETY:

CM: There were a total of 32 observations and 10 road calls for FR & SR combined. There are 8 candidates for orientation, 7 for driver and 1 cleaner. We met with a rep from a local school in reference to providing training to any safety sensitive employee who wants to get their CDL.

COMPLIANCE:

JH: The committee met and as of today, there are no updates pertaining to the new certs and assurances. The committee also reviewed and finalized the details for the upcoming Strategic Planning meeting.

LEGISLATIVE:

BH: Reported that the meetings with the local senators and representatives went very well. They all enjoyed the tour of the facility and saw the need we have for the funding. They were all interested in helping out with our building project.

MARKETING:

HY: Briefed on tripper brochures and how well the trippers are selling. HY also updated on upcoming community activities around the county that we will be participating in.

UNFINISHED BUSINESS:

None.

NEW BUSINESS:

The new union contract for the period starting 7/1/2025 to 6/30/2028 was presented and approved by the Board.

EXECUTIVE SESSION:

None.

RESOLUTIONS:

None.

QUESTIONS / COMMENTS:

None.

ADJOURNMENT:

The meeting was adjourned at 6:09 PM.

Signed By: _____
Secretary/Assistant Secretary

MOTIONS

April 27th, 2025

- | | |
|------------|---|
| 01-04-2025 | Motion to approve minutes from the March 27 th , 2025 Board Meeting.
MOTION CARRIED – RH / RHa |
| 02-04-2025 | Motion to approve the Fixed Route Budget Variance report for March 2025,
subject to audit.
MOTION CARRIED – JB / MCM |
| 03-04-2025 | Motion to approve the Non-Fixed Route Budget Variance report for March 2025,
subject to audit.
MOTION CARRIED – JB / DE |
| 04-04-2025 | Motion to approve the new union contract from 7/1/2025 – 6/30/2028
MOTION CARRIED – RH / RB |
| 05-04-2025 | Motion to adjourn.
MOTION CARRIED – DE / RHa |